

POST: Football Academy Director/ Head Coach A4523	
GRADE: 7	RESPONSIBLE TO: Headteacher
RESPONSIBLE FOR: Assistant Coach	
KEY RELATIONSHIPS: Head of School, Assistant Coach, PE staff, Head of 6th Form, 6th form pastoral team, Academy students ,Parents/carers and associated professionals	
DISCLOSURE LEVEL: Enhanced	
JOB PURPOSE: To oversee the daily running and strategic development of Monkseaton High School Football Academy.	
QUALIFICATION REQUIREMENTS: UEFA B License (minimum)	
STRATEGIC	OPERATIONAL
<ul style="list-style-type: none"> • Promoting and embodying the overall ethos of Monkseaton Football Academy. • Planning of the coaching syllabus to be delivered during all phases (pre-season/competition/post-season) of the year. This involves specific focus on the long-term development of all 4 corners of the FA model (tactical/physical/psychological/social). • The development of additional, short term coaching priorities and planning in response to observational feedback and video analysis from previous games, as part of the on-going performance cycle. • Leading and supervising the group at all organised competitive fixtures, locally and nationally, during the season. • Developing the annual recruitment strategy for the Football Academy including the organisation, planning and delivery of recruitment open evenings and presentations to potential internal and external students and their parents • Working with the local and national media to highlight and promote newsworthy stories and achievements relating to the Football Academy and its students. 	<ul style="list-style-type: none"> • Leading the delivery of the daily coaching programme, whilst supervising the group and ensuring the sessions take place in a safe, professional and Compiling player performance logs through analysis of game video footage from Academy matches throughout the year. • Giving detailed feedback to players during individual meetings with additional reference to pre-prepared footage from top-level professional matches. • Leading the co-ordination and delivery of many additional, out of hours, coaching sessions of year 11 internal and external students to promote the opportunities and experiences that the Football Academy can provide. • Organising and co-ordinating additional, externally delivered qualifications such as FA Level 1 Coaching in Football, Level 2 Gym Instructor, and Level 3 Personal Trainer. • Organising and supervising additional catch up study sessions for students who are excused from lessons due to Academy game commitments.

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| <ul style="list-style-type: none"> • Managing the Football Academy annual budget, including allocating funds appropriately and dealing with suppliers and service providers in areas such as transport, accommodation, match/training equipment, game officiating, physiotherapy, competition fees and additional qualifications. • Creating and developing international links with universities in the USA who can provide scholarship opportunities for our departing student athletes to continue their academic and footballing development. • Creating and developing links with professional and non-league football clubs who can provide paid footballing pathways for our departing student athletes. • Establishing and evolving the overall strategic development of the Football Academy in partnership with the Headteacher. Formulating a clearly defined long-term development plan, highlighting specific growth areas and goals. • Continually reviewing, along with the head of sixth form, the coaching model on offer at Monkseaton High School Football Academy, in order to develop the academy in new directions • Researching and writing bids for external funding and grants to enhance the facilities and opportunities offered by the academy • Creating links and hosting competitive opportunities for local feeder middle schools to raise the profile of the Football academy. | <ul style="list-style-type: none"> • Communicating with all teaching weekly to ensure effective planning when students are attending fixtures and missing lessons. • Close liaison with Head of 6th Form, PE department and other staff to monitor the academic progress of all Football Academy Students. • Administrative duties such as organising fixtures, game officials, competition paperwork, invoices from suppliers, liaising with grounds maintenance staff etc. Risk assessments and necessary paperwork for any fixtures that are offsite • Organising regular 1 to 1 meetings with all students as part of the delivery of continual pastoral care within the Football Academy. • Promoting, organising and tracking student applications for USA scholarships and paid footballing opportunities, and working closely with teaching and administrative staff to document student destinations. • Working as part of the Sixth Form Pastoral Team to take a full role in the Sixth Form tutorial programme: attending, planning and delivering tutorial sessions, assemblies and IAG • Attending and contributing to whole staff, year team and sixth form briefings and meetings • Participation in school events such as activities week, open evenings and parents meetings • Working as an integral member of the PE department team to provide support for teaching staff • Attending PE weekly meeting to share information on key academy students • Full contribution to wider school. |
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This job description is not exhaustive and the specific roles will be determined by the skill set of the post holder and the need of the school at any given time. The post and the role will be reviewed on a regular basis with the Headteacher and may be subject to change.